

GALLATIN FARMERS MARKET RULES & GUIDELINES

1. The market will be in operation from May through October on the following days and times (season and hours may be adjusted or extended by the Farmers Market Advisory Committee).

Monday through Friday 10:00 a.m. to 6:00 p.m.

Saturday 7:00 a.m. to 12:00 p.m.

All vendors must have their booths clean and empty no later than one hour beyond the closing.

2. No selling is allowed before the posted market times. Vendors cannot bag, sell or hold items for customers prior to opening.

3. **Daily fee: \$10.00 for each 10' x 10' space**

Weekly fee: \$40.00 for each 10' X 10' space for five days per week

Monthly fee: \$150.00 for each space for five days per week

Fees are payable in cash or a good check at the time booths are assigned. If a reserved booth is not occupied within 30 minutes of the market opening, it will be subject to leasing to another vendor for that day at the discretion of the market manager. A penalty for bad checks will be charged in the amount of two times the amount of the check.

4. Vendors must be farmers that reside in Sumner County. A vendor from a county other than Sumner County, must have the FMAC approval. Resellers of non-local products are not allowed to sell at the market unless a particular item is requested and not locally grown and with prior approval of FMAC. Vendors should be prepared to verify for the market manager the source of all products for resale. Misrepresentation of 'Sumner County Grown' or 'Tennessee Grown' products is cause for automatic expulsion from the market without refund of booth rental fee.

5. Vendors must display a sign indicating their name and address.

6. Vendors must display his/her market booth number.

7. The following items may be offered for sale at the market: fruits, vegetables, plants, herbs, flowers, honey and other farm products approved in advance by the market manager. Baked goods, farm eggs, cheese, jams, jellies, sauces, cider, breads and meats that have been prepared in legal, licensed, approved and inspected facilities by the Tennessee Dept. Of Agriculture or USDA are allowed. Proof of inspection is required and must be prominently posted in the booth. Alcoholic beverages, cigarettes and firearms cannot be sold at the market. Perishable items must be refrigerated by means of coolers or refrigerated vehicles.

8. Vendors must check-in with the market manager and verify their assigned booth space number prior to setting up.

9. Sales must be made in a orderly and business-like fashion. Shouting, hawking and other loud and objectionable tactics of solicitation are not allowed. Profanity is not allowed. Loud radios are not allowed.

10. No fruit or vegetables products (sold for consumption) can be displayed directly on the ground/concrete. Fruits and vegetables must be off the ground.
11. Each booth should be kept neat, clean and free from offensive odors. Trash cans will be placed throughout the market facility.
12. Each booth will have two tables (eight foot each) made available to them. Change and chairs must be provided by each vendor. Scales must be certified by the Tennessee Dept. Of Agriculture and must be posted as approved.
13. Applicable sales tax is the responsibility of each vendor.
14. A single-vendor booth may not be shared by more than three (3) independent growers, farmers or vendors.
15. Signs, displays or shelves cannot remain at the market without prior approval.
16. Pets are not allowed inside the market.
17. Smoking is not allowed inside the market. Alcohol is not allowed on the market property.
18. Bikes, skateboards, scooters or other means of recreational transportation are not allowed in the market.
19. Booths must be cleaned before the vendor leaves the market each day.
20. The market is accessible for the disabled. All vendors should assist in making sure that the space is kept safe and an accessible environment for all customers.
21. Vendors will set their own prices. However, vendors using the market as a dumping ground for surplus products at prices significantly below prevailing market prices is discouraged.
22. Intentional price undercutting of other vendors is not allowed.
23. Complaints must be reported directly to the market manager.
24. Vendors are encouraged to provide only high-quality products.
25. Enforcement of market guidelines is the sole responsibility of the market manager. Any vendor who is found not in compliance with any of the above guidelines will receive a verbal and written warning from the market manager. Expulsion from the market will result if the action is not corrected by the vendor.

GALLATIN FARMERS MKT. VENDOR APPLICATION 2011

(please print clearly)

Name of Contact Person: _____

Name(s) of others involved: _____

Farm/Business Name (Location and product may be verified by an onsite visit): _____

Address: _____

City: _____ State: _____ Zip Code: _____ Phone # _____

Days wishing to participate: Mon. ___ Tues. ___ Weds. ___ Thurs. ___ Fri. ___ Sat. ___

Primary Products to be sold and source (see Market Rules-Item 7): _____

Number of acres farmed: _____

Address of farm if different from above: _____

The information that I have provided on this form is correct. I have received and read a copy of the current Market Rules and agree to follow them.

Signature: _____ Date: _____

Wish to pay: Daily ___ Weekly ___ Monthly ___ Amount Enclosed: _____

MARKET MANAGEMENT USE ONLY:

Date Rec'd

Assigned Booth #

Approved By

Date

FMAC RESERVES THE RIGHT TO CLOSE THE FACILITY AT ANYTIME.

VENDORS WILL BE NOTIFIED.

MAKE CHECK PAYABLE TO: GALLATIN FARMERS MARKET

MAIL APPLICATION TO: FARMERS MARKET, P.O. BOX 1593, GALLATIN, 37066

Dear Grower,

The Gallatin Farmers Market is looking forward to an exciting year in 2011. Our market will open May 2, 2011 and will be open through October. The market is located at 160 Franklin Street, Gallatin, TN, directly across from our city fire department.

The key to the success of any farmers market is a core of growers who offer a variety of quality farm products for sale to consumers on a regular basis. The Gallatin Farmers Market Advisory Committee is actively seeking interested growers for our market.

Attached you will find a copy of the rules, guidelines and an application for you to review, complete and submit.

Space at the market is limited and will be assigned on a first come first serve basis. If you have any questions or concerns about the market, please feel free to call the Greater Gallatin office at 615-452-5692. We're looking forward to a beneficial year for both the community and the growers.

Sincerely,
The Farmers Market Advisory Committee